

**QUALIFICATIONS FOR IDNR LISTING AS A
POTENTIAL CONSULTANT
FOR LARE-FUNDED PROJECTS**

**LAKE AND RIVER ENHANCEMENT (LARE) PROGRAM
IDNR DIVISION OF FISH AND WILDLIFE**

The following guidelines apply to all interested contractors. If the firm has already fulfilled these requirements, please retain this guidance for future reference. The specified materials must be on file before a contractor can be selected for any project funded through the LARE program.

The requirement for the program is to provide to the Indianapolis LARE office one hard copy of the following materials for each consultant and subcontractor:

1. Curriculum Vitae (C.V.) or resume of all contractors and subcontractors who intend to work on the project. In cases where the contractor is a university, this means the major professor who will oversee the work as well as all students acting as secondary investigators.

For herbicide treatment, any employee who will be supervising treatment operations must be named along with their OISC Category 5 pesticide applicator certification number.

2. A brief description of at least three key formal research studies or contracts that illustrate the contractor's capacity to use methods and deliver a quality product similar to those employed in the particular types of LARE projects for which the consultant wishes to be considered. Each project description must include current contact information for a client who is available as a reference for the contractor. Copies of the actual studies are not necessary unless requested by LARE staff.

In the case of herbicide contractors, this would be a brief description (several sentences) of treatments conducted for at least three lakes, including a contact name and phone number or email address for each lake's association president or weed committee chair.

3. Description of equipment that is available to the contractor, including collecting nets, survey tools, dredging equipment, microscopes, computers, technical software, treatment boats, herbicide sprayers, and identification keys (as applicable, depending on the types of projects the contractor wishes to engage in).
4. A copy of the quality control / quality assurance plan for the contracting laboratory with chain of custody procedures, if biochemical analysis will be conducted (as applicable).
5. A list of the project types for which the contractor wishes to be considered, such as diagnostic studies; wetland design or construction; bioengineering; biomonitoring; aquatic plant survey and planning; aquatic plant control (herbicide treatment); aquatic plant restoration (nursery production and planting). For more information on current project types, review the LARE website at: <http://www.in.gov/dnr/fishwild/lare/>

While a reference to the contractor's website may be beneficial as additional background on the firm, please provide all of the requested information in hard copy format so that LARE staff does not have to search a website for relevant information. These materials or questions regarding these requirements or any technical aspect of the LARE diagnostic or monitoring studies can be directed to:

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